



# COLLECTION POLICY

Old Hickory Council, BSA/Camp Raven Knob  
Historical Association



1. A major purpose of the Association is to preserve and to protect the historical information—including manuscripts, documents, photographs, and memorabilia— related to the operation of the Boy Scouts of America in northwestern North Carolina.
2. The Association will accept materials specifically related to the Old Hickory Council, BSA; to Camp Raven Knob, and to any and all Scouting functions in northwestern North Carolina.
3. The Association will accept materials concerning Scouting in other areas of North Carolina, in the Southern region of the United States, in the United States, and in international areas if space and other considerations make such collection possible. Local materials will always have priority over extra-local materials.
4. The Association will accept materials only after the Association and a donor have signed gift and/ or loan agreements. All gifts and loans are subject to the approval of the Association's Executive Committee.
5. If possible, the Association shall keep at least two copies of all Old Hickory Council materials.
6. On or before October 1 of any calendar year, the Curator of the Association shall present a list of items for alternative disposition to the Executive Committee of the Association. The Executive Committee must approve the list by a 2/3 majority vote of the members present. Minimum bids may be established for items that are for sale.
  - The approved list will be available for public use by October 15.
  - The association will then accept sealed bids for materials that are approved for release; bids must be postmarked on or before December 31 of the year prior to the sale. The Executive Committee of the Association will review bids before March 1 of the year of the sale and will either accept or reject the highest bids.
  - Materials for which the bids are rejected can be bid again in the next bid process or can be sold at a special public auction or can be sold over the counter.
  - Special public auctions may be held at the discretion of the Executive Committee of the Association.
  - Notification of the dates of all public auctions will be published in the Old Hickory Council's current newsletter at least 30 days prior to the event.
7. The Association, by a 2/3 vote of a quorum of the Executive Committee at a regularly scheduled meeting, may authorize the trading of surplus items in its collection for another item or other items of the same or of greater value. Notification prior to the meeting is required.
8. The Association, by a 2/3 vote of a quorum of the Executive Committee at a regularly scheduled meeting, may authorize the purchase of items for its collection.